

# Getting in touch with your website.

## Season 2: Episode 1

Start your week right  
with your own

**Geekspeak Guides**

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## Site Backup Checklist

Following are items to check concerning your backup service.

**Do NOT assume any of these items. Check to make sure.**

Does it backup entire site?

Have!	Need!
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WordPress files/folders

Have!	Need!
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Database

Have!	Need!
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Files/Folders in root directory (outside of WordPress)

Have!	Need!
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Is it automated?

How often does it backup? \_\_\_\_\_

Are the backups guaranteed?

- All hosts take their own backups, mainly for their own purposes, like temporarily porting your site to another server during an emergency or for maintenance. **Those backups are NOT guaranteed!!!!** So don't rely on them.
- Some hosts offer a paid backup service that is guaranteed and usually is easy for you, or them, to restore. Plus, if it's a good host, they will help you do it. But, if their servers come under attack, you may lose your site and your backups. (Some hosts don't store the backups separately from your site, so **be sure you ask**. Having them both in the same place is a no-no!!)

Does it store backup files off site easily? (Suggestions for storage, in order of preference, are below)

- Amazon S3
- Drive
- Dropbox

How do I restore from the backup?

- **This is HUGE!!!!** Be sure that you have read through all of the directions for the restoration process, so you are familiar with them.
- Copy the link to those instructions and place in your Site Info spreadsheet.
- Print a copy of those instructions, if you can.

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